



STANDING ORDERS

Social Policy Commission 2020/2021

These are the standing orders of the Social Policy Commission, hereinafter referred to as KPS (Kummissjoni Politika Soċjali), which conform to article 25.8 of the KSU Statute.

‘Members’ refers to all Senate-recognised student organisations. This entitles them to attend, discuss, and vote during KPS meetings through their chosen representatives.

‘Observer members’ refers to those organisations that, at the discretion of the Social Policy Commissioner and Social Policy Coordinator, are allowed to participate during KPS meetings. ‘Observer members’ also refers to those organisations that have applied / are applying for Senate recognition. These have the right to attend and participate in discussions but shall not vote during KPS meetings.

These standing orders shall be applicable to all KPS meetings unless specific amendments are required by the members through a 2/3 majority vote from all KPS members. In the case of a disparity between the standing orders and the KSU statute, the KSU statute will take precedence.

These Standing Orders should be read in reference to the most recently amended version of the KSU Statute, approved during the 2020 Annual General Meeting.

1 Members:

- 1.1 The Social Policy Commissioner and Coordinator shall collect the contact details of each organisation of the Commission by the second KPS meeting held at the beginning of the KSU legislative year;
- 1.2 The representation of a member organisation can be transferred to another member organisation in the former writing or sending an email to the Social Policy Commissioner and Coordinator on their official KSU email address by a



representative of the organisation in question. The proxy must be presented to the Social Policy Office prior to commencement of the KPS meeting in question;

- 1.3 The Social Policy Commissioner should inform the KSU Executive during an official KSU Executive Meeting about any organisation which fails to attend three (3) KPS meetings in total. The said organisation shall then be informed of proceedings against it, as described in article 1.4, through an official communication reaching the contact details available on the Social Policy Commissioner and Coordinator's contact list by not later than the third failed meeting attendance; and,
- 1.4 Following a total of three (3) absences to KPS meetings, failing to vest another student organisation with a proxy vote or failing to present a valid and justifiable reason, the student organisation in question will lose its voting rights within KPS meetings and will also lose the office allocated to it. Voting rights are resumed following the organisation's AGM.

2 Meetings:

- 2.1 The agenda and minutes of KPS meetings are to be forwarded by email. The final agenda and minutes are to be sent at least five (5) days prior to the meeting;
- 2.2 Article 2.1 would not apply for meetings that fall under the nature of urgent or extraordinary. The urgency is at the discretion of the Social Policy Commissioner and Coordinator;
- 2.3 Through the mechanism of the viewing gallery, any university student is welcome to form part of the meeting. Such individual, however, would not be entitled to vote. If the organisations ask for the meeting to be held behind closed doors, the Commissioner may ask for a vote to be taken in order to decide whether the meeting should commence behind closed doors or not;
- 2.4 Other matters on the agenda will not be included if the Social Policy Commissioner or Coordinator have not been informed prior to the meeting, unless urgent. Urgent matters may be raised at the discretion of the Social Policy Commissioner or Coordinator;



2.4.1 This article also extends to the ‘table a motion’ facility available through the KSU website; and,

2.5 Meetings may be adjourned at the Social Policy Commissioner’s discretion by means of a simple majority vote. The agenda must be continued in the following meeting.

3 Voting during KPS meetings:

3.1 Each Senate-recognised organisation has one (1) vote during the KPS meetings;

3.2 The Social Policy Commissioner does not vote except in the case of an equality of votes whereby the Social Policy Commissioner exercises a casting vote;

3.3 In the absence of the KSU President, the KSU Secretary General has the right to cast the KSU vote. If neither the President nor the Secretary General is present, any member of the KSU executive may cast the vote with the exception of the Social Policy Commissioner and Social Policy Coordinator;

3.4 A full KSU member has the right to request, in writing, for the execution of an online survey related to social matters in the form of a closed or open-ended question on the KSU website;

3.4.1 This request shall be discussed by the Commission and put forward for the consideration of all full KSU members by not later than fifteen (15) working days after approval by two-thirds (2/3) of the Commission;

3.4.2 The Commission will ensure that this survey will be disseminated online; and,

3.4.3 This online vote shall serve as a guideline for the political agenda of KSU.

4 Election of Social Policy Commissioner:

4.1 The election for the new KPS Commissioner is to be called and run by the Electoral Commission appointed on the date of the KSU Annual General Meeting. Nominations for the new Social Policy Commissioner must reach the Social Policy Commissioner and Social Policy Coordinator at least four (4) days prior to the KPS meeting convened to elect this post;



- 4.2 Nominations should include a proponent and a seconder, both of whom must be from the executives of Senate-recognised student organisations, who have voting rights for that election. Nominees must sign the nomination;
- 4.3 The candidates must submit a manifesto together with their nomination form;
- 4.4 The Social Policy Office is to publish the names of the nominees and their respective manifestos three (3) days prior to the KPS meeting convened to elect the post;
- 4.5 Nominees have to be present in the KPS meeting convened to elect the new Social Policy Commissioner to approve their nomination and present their manifesto before the vote is taken; and,
- 4.6 The election of the Commissioner takes place by means of a secret vote and the Commissioner is elected by more than fifty percent (50%) of the votes presented;
- 4.7 Should only one nomination reach the Social Policy Office a confidence vote on the nominee must be taken;
- 4.8 In the case of more than two candidates, if no one candidate exceeds fifty percent (50%) of the votes present, another election between the two candidates who obtained the most votes must take place;
- 4.9 A member of the Board of Discipline appointed during the last KSU Annual General Meeting, shall be present during the counting of votes to monitor the process.

Julia Zammit

Social Policy Commissioner

Neil Zahra

Social Policy Coordinator